

## Conferencing on your fingertips

## Simple commands. Enhanced experience!

Take advantage of the advanced features from DSNL's audio conferencing system. Make your meetings more productive by utilizing the DTMF (Dual tone Multi Frequency) commands and a few simple tips from our conferencing experts.

The DTMF commands allow you to take up an action by keying a symbol followed by a numeral. Go ahead and try these features on your conference calls!

## **DTMF Commands**

**■ 0** Assistance

Avail this option in case you face any difficulty in joining the conference, or issues with PIN etc. DSNL's customer support team is available 24x7 to assist you during conference calls.

**■ 6** Self mute On/Off

The Mute option is your conference call's best friend! Muting your line will help keep the conference room free of disturbances/echo that could originate in your telephone line.

Question & Answer Session

This feature allows participants to ask questions in a systematic approach. For better view and control, moderate the conference using the web console.

Recording On/Off

Recording your conference call enables participants to listen to the call in case they have missed out on a session.

Note: The call recording option is available only to the chairperson and not the participants.

**■ Blayback** 

Upon recording the conference call, the file name of the session will be provided to the chairperson. Listen to the entire conference session at your pace by keying in [8] followed by the file name given by the chairperson. Enter [8] 6 to stop the playback.

**\* 8** Roster Playback\*

Use this command to know the names of participants who are currently in the conference room thereby leaving no room for anonymity.

**■ 9** Stop Roster Playback\*

This command ends the roster playback.

**★97** Conference Count

Get to know the actual number of attendees who have participated in the conference.

\*98 End Conference

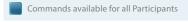
Your conference room shall remain open until the moment [\*9]8 is entered. Open conference rooms can result in over billing the actual usage period. Make sure you enter this command to disconnect all participants at once.

**★ 5** Lecture Mode

Use this command to deliver uninterrupted message by muting all other participants. This also helps in reducing background noise and interference.

**★ Z** Lock Conference

Limit the number of users participating in your conference by using this command. This keeps your conference room secure from unwanted entrants.



Commands available only for the Chairperson

For more information, please contact your DSNL account manager.

<sup>\*</sup>This feature is available only if the name recognition feature is activated on request.